

**Job Title:** Inside Sales Rep

**Location:** Saint Charles, Saint Peters, Wentzville

Equip Rental and Sales, is offering an exciting opportunity for an inside Sales Rep who is ready to grow their career with a local leading company in the industry. We are searching for qualified and ambitious individuals to assist with increasing branch revenue and profitability, while providing superior customer service. Responsibilities will include a variety of branch operational functions such as customer relations, sales and rental of equipment, showroom displays and merchandise marketing. Additional Responsibilities will include:

- Establishing new rental and sales accounts by providing exceptional customer service to call-in and walk-in customers.
- Processing rental quotations, reservations, contracts, and invoices in compliance with company policies.
- Maintaining a sufficiently stocked, presentable, and clean showroom.
- Ensuring customer satisfaction with all inside and outside branch staff.
- Coordinate and track daily equipment pick-ups and returns.

Superior customer service remains the backbone of Equip Rental and Sales, therefore your willingness and ability to provide this to each customer makes you a top-notch candidate. To be qualified, the ideal candidate must have a strong ability to multitask in a fast-paced environment, excellent interpersonal communications skills, a keen attention to detail, and some knowledge of Microsoft office applications.

Equip Rental and Sales is an Equal Opportunity Employer. Tobacco free and vapor free workplace.

To apply: complete application and Fax 636.946.8088 or Email: sbarber@equiprentalsales.com